

**GUIDELINES FOR THE SUBMISSION OF MASTERS & PhD  
RESEARCH PROPOSALS FOR POSTGRADUATE WORK  
BY THESIS OR STUDIO BASED STUDY**

Please read this sheet in conjunction with page 42 of the current (2006-7) NCAD prospectus and any additional information on [www.ncad.ie](http://www.ncad.ie).

1. It is essential that applicants have a clear focus and plan of work which must be described in their proposal. (The lack of this in the past has caused applicants to be rejected.)
2. It is understood by the College that during the period of study this proposal may be adapted and room for development is acknowledged once work has begun.
3. It must be set out as described overleaf.
4. Your proposal must be typed on A4 paper.
5. It must not be bound or inserted into plastic sleeves, but the pages simply stapled together.
6. The number of copies you must supply depends on the faculty to which you are making application, as follows:

<u>Faculty of Design</u>	<u>6</u>
<u>Faculty of Education</u>	<u>4</u>
<u>Faculty of Fine Art</u>	<u>6</u>
<u>Faculty of History of Art &amp; Design</u>	
<u>&amp; Complementary Studies</u>	<u>4</u>

7. Proposals to study in the Design and Fine Art Faculties must be supported by visual documentation, e.g. slides, CD, video, catalogues, etc. Slides must be accompanied by a slide list (*see p.42 of current prospectus*).
8. Proposals to study in the Faculties of Education and History of Art & Design & Complementary Studies should be supported by copies of recent written work (*see p.42 of current prospectus*).

*Continued \_ See over \_*

**COLÁISTE NÁISIÚNTA EALAÍNE IS DEARTH  
NATIONAL COLLEGE OF ART AND DESIGN**

**9. FORMAT FOR PRESENTATION OF PROPOSAL**

**Applicants must set out their proposals in the following format:**

**a) TITLE PAGE**

*The following information must be set out on the Title Page -*

- 1] **FACULTY/DEPARTMENT:**  
Name of Faculty/Department to which application is made.
- 2] **TITLE:**  
You must give your proposal a title. (A working title will do at this stage.)
- 3] **YOUR NAME & QUALIFICATIONS**
- 4] **THE DATE OF SUBMISSION**

**b) SECTION ONE - AIMS**

Give a detailed statement of the aims of your proposed thesis/studio based project, including the main areas of investigation.

**c) SECTION TWO - SOURCES**

Outline the source material you will use for the proposed thesis or studio based project.

**d) SECTION THREE - STAGES**

Set out the proposed stages for carrying out the thesis or studio based project, i.e. what you hope to have achieved in each half-year period of study over the two years of study. PhD applicants should extend this time frame.

**e) SECTION FOUR - RESOURCES**

In the case of studio based projects, you should list the College facilities you require. You should also list other facilities you require located outside the College.

**f) APPENDIX**

Attach a list of the documentation submitted in support of your proposal (visual material or written work) – see p.42 of current prospectus may also be attached.