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| **NCAD SUBJECT EXTERNAL EXAMINER REPORT** |
| **Once you have completed this report, please email it (in Word format) to your programme contact at NCAD, and email to:**ocallaghank@staff.ncad.ieYour feedback is critical in assisting UCD and NCAD to monitor and enhance the quality of their programmes. This report will be reviewed by the Heads of School and Head of Academic Affairs at NCD, and a copy sent to the Registrar (Deputy President) at UCD. We very much welcome your views and we thank you for taking the time to complete the form. |

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| EXTERNAL EXAMINER DETAILS |
| Name |  |
| Address of your institution |  |
| Email address |  |
| Academic Year | 2022-2023 |
| Dates of visits to NCAD (live or virtual) | Interim visit dates: |  |
|  | End of year visit dates: |  |
| **Subject Area/Programme** |
| Subject/Programme for which report is presented (please specify programme/degree name/subject) |  |
| NCAD School | Choose a School. |
| **Number of years as External Examiner in your current appointment at NCAD** |
|[ ]  One year |[ ]  Two years |[ ]  Three years |[ ]  Four years |[ ]  Extension period |
| **Level for which report is presented (please tick)** |
|[ ]  Undergraduate |[ ]  Postgraduate |[ ]  Both |[ ]  Other (please specify) |
| **Specify here if other:** |
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| GENERAL |
| * 1. Have you read [NCAD’s External Examiners Policy and Guidelines](https://www.ncad.ie/files/download/External_Examiners_process_2019.pdf), and [UCD Academic Regulations](https://www.ncad.ie/files/download/UCD_Academic_Regulations_2020-2021.pdf) to assist you in carrying out your review?
 |
|[ ]  Yes |[ ]  No |
| * 1. Did you find the roles and responsibilities of the External Examiner in NCAD clearly defined?
 |
|[ ]  Yes |[ ]  No |[ ]  Somewhat or Partially |
| * 1. If you acted as External Examiner in the previous year, did you receive evidence that your recommendations were considered and acted upon?
 |
|[ ]  Yes |[ ]  No |[ ]  Somewhat or Partially |[ ]  N/A |
| Please expand with any general comments: |
| [*Please identify concerns and recommendations identified by you or a previous examiner that have been acted upon within the programme and explore the impact upon student learning*] |

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| PROGRAMME/SUBJECT CONTENT AND OBJECTIVES |
| * 1. Did you receive relevant documentation from the School to enable you to carry out your review (Module outline documents, assessment strategies, etc.)?
 |
|[ ]  Yes |[ ]  No |
| * 1. *For undergraduate programmes*: Did you receive documentation relating to the ‘Plus Year’ within the programme (Studio+ / Visual Culture+)?
 |
|[ ]  Yes |[ ]  No |[ ]  Not applicable |
| * 1. *For studio-based undergraduate programmes*: Did you receive documentation relating to Year 1 of the programme (module outline documents, etc.)?
 |
|[ ]  Yes |[ ]  No |[ ]  Not applicable |
| * 1. Was the module and programme content both current and appropriate to the academic level at which it was delivered?
 |
|[ ]  Yes |[ ]  No |[ ]  Somewhat or partially |
| * 1. Are the module and programme objectives well defined and appropriate to the subject matter and level of delivery?
 |
|[ ]  Yes |[ ]  No |[ ]  Somewhat or partially |
| * 1. *For studio-based undergraduate programmes*: Did you meet a representative/s of the Department of First Year Studies in carrying out your review of the programme?
 |
|[ ]  Yes |[ ]  No |[ ]  Not applicable |
| * 1. *For studio-based undergraduate programmes*: If final year students of the programme include joint-major Education students, did you meet a representative/s of the School of Education in carrying out your review of the programme?
 |
|[ ]  Yes |[ ]  No |[ ]  Not applicable |
| * 1. Please expand with any general comments on the programme content and objectives.
 |
| [*Please share your observations on the disciplinary relevance of module and programme content, the appropriateness of module and/or programme structure in a higher education context, the clarity of expected outcomes as evidenced through students’ work, and whether the programme equips students to situate their practice effectively in a contemporary context*] |

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| ASSESSMENT STRATEGIES AND FEEDBACK PRACTICES |
| * 1. Were you given the opportunity to review draft examination papers and details of other assessment exercises prior to the examination?
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|[ ]  Yes |[ ]  No |[ ]  Not applicable |

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| * 1. How would you rate the appropriateness of the assessment instruments used (MCQ, written exams, clinical, oral, etc.)?
 |
|[ ]  Very appropriate |[ ]  Appropriate |[ ]  Not appropriate |
| * 1. Did the design and timings of assessment enable students to demonstrate achievement of their expected learning outcomes?
 |
|[ ]  Yes |[ ]  No |[ ]  Somewhat or partially |
| * 1. How would you describe the standard and robustness of the assessment instruments/processes adopted?
 |
|[ ]  High |[ ]  Average |[ ]  Low |
| * 1. Were you given the opportunity to audit a sample of graded assessments to confirm standards?
 |
|[ ]  Yes |[ ]  No |
| * 1. Did you have any concerns about individual module grades or overall grade distributions?
 |
|[ ]  Yes |[ ]  No |[ ]  Somewhat or partially |
| * 1. Do you think that feedback given to students on their assessments is appropriate?
 |
|[ ]  Yes |[ ]  No |[ ]  Somewhat or partially |
| * 1. How would you describe the standards achieved by students in comparison with programmes in your own institution and other institutions with which you have experience?
 |
|[ ]  Higher |[ ]  Similar |[ ]  Lower |
| * 1. Please expand on any general comments on the assessment strategies and feedback processes?
 |
| [*Please* *share your observations on the depth, quantity and consistency of feedback across the programme, on the appropriateness of assessment strategies, criteria and feedback mechanisms, and on the standard of learning achieved by students within the programme*] |

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| FEEDBACK FROM STUDENTS |
| * 1. Were you given the opportunity to meet with students to discuss the relevant modules, programmes, or subjects?
 |
|[ ]  Yes |[ ]  No |
| * 1. Did the students raise with you any particularly pressing issues or positive experiences that we should be made aware of?
 |
|[ ]  Yes |[ ]  No |[ ]  Somewhat or partially |
| * 1. Every NCAD student is given the opportunity to participate in an annual student forum (mid-Trimester 2), and to provide anonymous online feedback towards the end of the Spring Trimester. Were you given access to this data by the Programme Co-ordinator?
 |
|[ ]  Yes |[ ]  No |
| * 1. Please expand on any general comments on feedback received from students.
 |
| [*Please share any observations you may have on the student feedback evident in the documentation shared with you*] |

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| COMMENDATIONS AND RECOMMENDATIONS |
| * 1. Please provide a general summary of commendations and recommendations arising from your review:
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| FINAL REPORT (if applicable) |
| * 1. Supplementary comments (if any) regarding the overall quality of the subject or programme if this is your last year to act as External Examiner in NCAD:
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| **DATE** |  | **SIGNATURE** |
| Click to enter a date. |  |  |