

Proposal Writing PGVC1029

MODULE DESCRIPTOR

ECTS credits¹	5	Programme	MLitt, MRes and PhD
NQF level	Level 9	School	School of Visual Culture
Stage	1	Module Co-ordinator	Dr Declan Long, Head of Doctoral Studies
Trimester	Any trimester	Module Team	All qualified NCAD supervisors
Contact	Neasa Travers, School Secretary: visualculture@staff.ncad.ie		
Responsibility	The NCAD Academic Council and School of Visual Culture Board have responsibility for this module.		

1. Introduction

The purpose of this module is to provide an opportunity for research students (MLitt, MRes and PhD) to learn how to apply for research or other kinds of funding in relation to the work being undertaken during their studies. Such opportunities will include funding schemes from arts bodies or research organisations. This task is undertaken as a ‘live’ project in the sense that students will produce a proposal which they will submit to one of these bodies.

Students will be introduced to the underlying principles which are generally common to such schemes (blind reviewing, peer review, diversity principles, sustainability, etc.). They will be supported to understand key issues such as budgeting, ethics.

They will be supported to draft and submit an application for funding by feedback from their supervisor or another qualified member of NCAD staff.

Successful competition of the module does not require that the proposal is awarded funding.

2. What will I learn?

On successful completion of this module students will have:

1. UNDERSTANDING – students will acquire a critical understanding of the review processes operated by funding bodies;
2. COMMUNICATION – students will learn how to articulate their plans in a sophisticated form which is capable of being funded

¹ European Credit Transfer and Accumulation System, where 60 ECTS credits equate to the workload of a full-time academic year (two trimesters)

3. How will I learn?

This module is taught by means of close mentoring. Students will be given one-to-one support by their supervisor or another member of NCAD staff in a series of tutorials and feedback sessions.

Learning tool	Hours
Tutorial support	6
Specified Learning Activities	12
Autonomous Student Learning	82
Total Workload	100

4. What learning supports are provided?

This project will be undertaken by the student in conjunction with research and study already being undertaken. As such, all necessary supports relating to their research activities will be provided (as articulated in a learning contract or the annual review process). Where possible, students will be given opportunities to consult successful funding applications produced by others in the same or related fields.

5. Am I eligible to take this module?

In the case of MRes students, this module can constitute one of the three 5-credit modules required to be awarded the degree.

In the case of PhD students, this module can constitute one of the six 5-credit modules required as part of the structured PhD at NCAD.

Module Requisites and Incompatibles

Pre-requisites	None
Co-requisites	None
Incompatibles	None
Prior learning	Where a student can demonstrate that they have achieved at least 80% of the learning outcomes of this module, by academic certified achievement, or through quantifiable and documented experience, they can apply to the School for that prior learning to be recognised. Applications must be received prior to the commencement of delivery of the module.
Recommended	Students are advised to also study either PGVC1001 - Introduction to Research Practices or PGCFV1005 - Introduction to Research Methods for Art & Design

6. How will I be assessed?

Assessment tool	% of final grade	Timing
Abstract or scholarly essay	100%	At the end of the trimester
Total	100%	

Assessment tool	Learning Outcomes Assessed
Abstract or scholarly essay	All learning outcomes

7. Feedback, results and grading

The two assignments which constitute this module will be assessed on a pass/ fail basis. Both must be passed for successful completion of the module.

The format of the work (e.g. the word length) will be decided by negotiation (between the supervisor and the student) and will accord with any guidance provided by the funding body identified. Formative written feedback will be provided prior to the submission of the application.

8. What happens if I fail?

Resit Opportunities

Students will be given resit opportunities at the next available opportunity (typically the next trimester).

9. When and where is this module offered?

This module can be undertaken at any time during the period of registration. The timescale for the completion of the work will be determined by negotiation between the supervisor and the student. Typically, the work should be completed within a trimester and so students need to indicate their interest in undertaking this module prior to the start of a new trimester.

10. How will I have the chance to evaluate the module?

It is important to NCAD that students inform the development of teaching and learning at It is important to NCAD that students inform the development of teaching and learning at NCAD. We encourage all students to communicate their concerns and their observations about their study to members of staff so that any changes can be made in a timely manner.

About two-thirds of the way through the year, a student forum will be convened to gather students' comments about their study and the delivery of the programme. In addition, at the end of Trimester 2, students have the opportunity to complete an online evaluation of their study and experience at NCAD. These evaluation events are important to current and future students, to ensure we can enhance the delivery of programmes at NCAD.

In addition, you are invited to discuss your experience on the module with your lecturers at any point during the year. You can also relay your comments to the class student representative who will communicate your comments to the staff.

**For further details on the content of your module and teaching arrangements,
consult your Programme or Module Handbook**