

COVID-19: Student Attendance On Campus Policy

		This policy is effective from	<u>01 October 2020</u>
Approval body	<u>Academic Council</u>	Approval date	<u>01 October 2020</u>
Owner	<u>Head of Academic Affairs</u>	Next review date	<u>01 February 2021</u>

1. Context

- 1.1. In exceptional circumstances that may be with us for some time to come, NCAD is working to frame a learning experience for our students that reflects our ambition and commitment to ensuring every student has access to a learning experience that is dynamic, resourced and transformative (Strategic Focus 1: Embed BOLD and CURIOUS LEARNING at our core). At all times, the learning and teaching environment and the delivery of your programme is being planned so as to ensure that the academic environment is safe. The interests of students and staff are at the forefront of all measures undertaken by the College to maintain academic delivery during the pandemic.
- 1.2. While it is anticipated that certain features of the existing public health requirements may change and be lessened as the year progresses, it is also the case that some new measures may be introduced. We are mindful of this evolving situation and will adjust our learning and teaching environment as needed to deliver our programmes on the basis of the best information currently available to us.

2. Attendance

- 2.1. As outlined in NCAD's student handbook, all students are required to follow the programme of studies for which they have registered, including all on-campus and on-line components. Programme and attendance requirements are specific to each School/Department and you must refer to the practice in each area of your programme.
- 2.2. If extenuating personal circumstances, including illness, arise at any time during the course of the academic year that affect your studies or attendance, you should make these known immediately to your tutors in both the studio and Visual Culture areas.

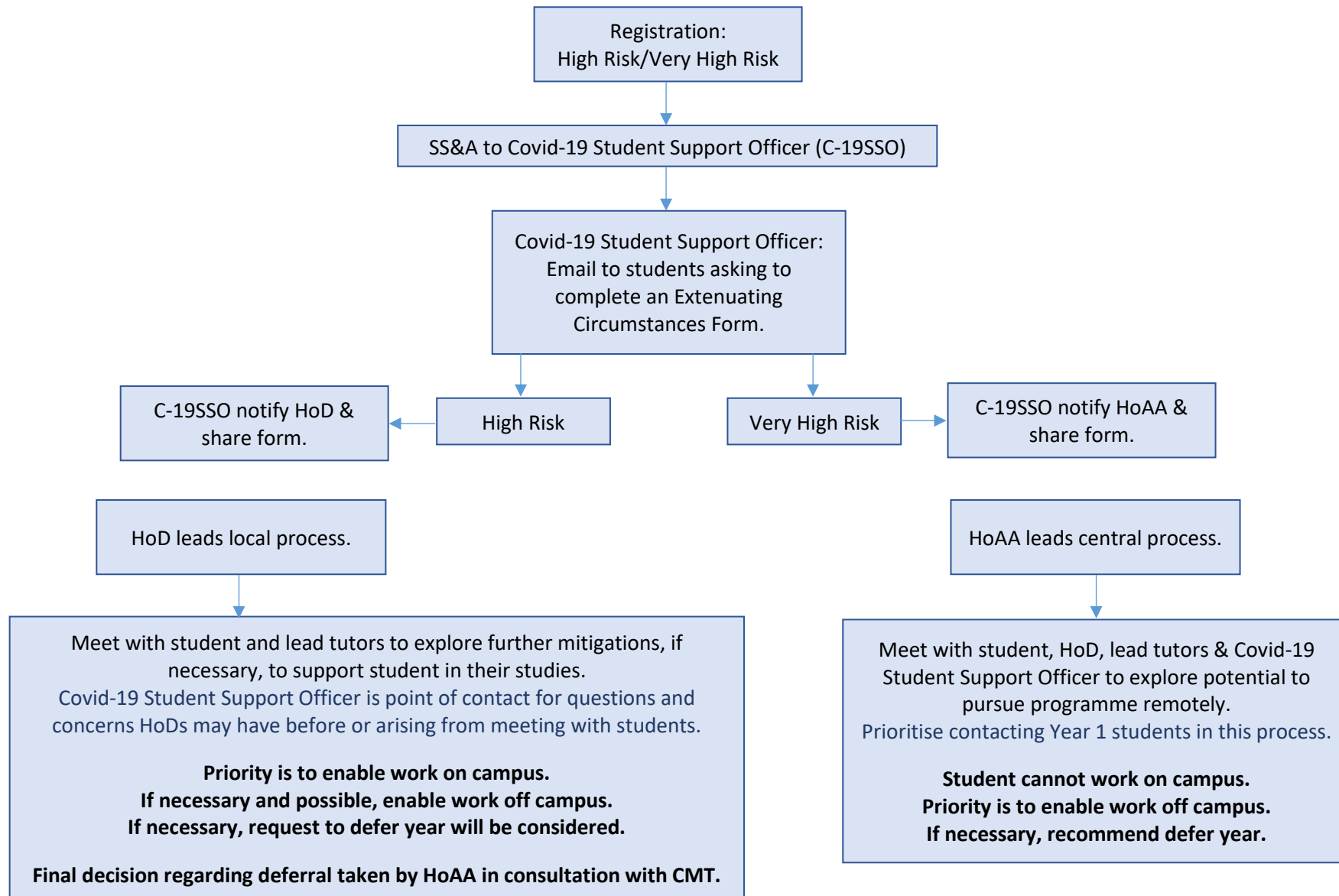
3. Remote Participation Only

- 3.1. Practice is at the heart of learning at NCAD. Teaching and learning happens in studios, workshops and seminars, and collaboration is central to learning. Wherever possible, and within the parameters of public health and safety advice, on-campus learning opportunities will be provided. Based upon institutional risk assessments, the nature of all classroom, studio, and workshop activity has been reviewed to ensure the appropriateness of the size of the group and range of personal protective equipment (PPE) necessary to support the activity.

<i>Doc version</i>	<i>Approval date</i>	<i>Modified by</i>	<i>Summary of modifications</i>
V1	01 October 2020	N/A	N/A

- 3.2. In line with Government guidance in respect of our obligations to those who are particularly vulnerable to COVID-19, it will not be possible to enable students who fall into the [Very High Risk Group](#) to avail of on-campus learning. If you belong in the very high risk category, we will work with you to support you in progressing in your programme of study through remote participation only. The process through which this will be undertaken is outlined in Appendix 1.
- 3.3. Students who belong in the [High Risk Group](#) do not need to cocoon and will be able to avail of on-campus learning. If you belong in the high risk category, we will work with you to ensure that all necessary measures are in place to support you in progressing in your programme of study both on- and off-campus. The process through which this will be undertaken is outlined in Appendix 1.
- 3.4. Students who are not at higher risk from COVID-19 can request permission to pursue their programme of study for a trimester through remote participation only. It is important to note that such requests will be approved in exceptional circumstances only, and where the relevant programme leaders are confident that the student's learning can be effectively supported in that trimester. Requests for remote participation only must be:
 - made at the start of the trimester using the Exceptional Circumstances (COVID-19) Form;
 - submitted by the relevant deadline (given on the form).
- 3.5. The process through which such requests will be considered is outlined in Appendix 2. Where a request is approved, the student will not be eligible to come on-campus to participate in scheduled classes but must access those classes remotely.

APPENDIX 1: SUPPORTING VERY HIGH RISK / HIGH RISK STUDENTS



APPENDIX 2: EXCEPTIONAL REQUESTS FROM STUDENTS SEEKING REMOTE PARTICIPATION ONLY

Process for student requesting remote (only) participation in programme for trimester 1

