

**CONFIDENTIAL**  
**MATTERS TO BE REPORTED OF THE MEETING OF AN BORD C.N.E.D., HELD ON TUESDAY 13 APRIL**  
**2021 AT**  
**11.00 AM ON ZOOM**

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**PRESENT**

(Via Zoom): Professor Sarah Glennie, Director  
Frederick Goltz  
Jane McDaid  
Christine O'Donovan  
Dr Richard Thorn, Chairperson  
Sinéad Ryan

**APOLOGIES:**

**IN ATTENDANCE:** Dr Siún Hanrahan, Interim Head of Academic Affairs & Research  
Gerry McCoy, Secretary  
Amy O'Hanlon

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It was agreed by An Bord to record these meetings on Zoom and that the recordings would be deleted following the approval of the minutes.

**1. MEETING OF AN BORD WITHOUT EXECUTIVE: (AGENDA ITEM 1):**

An Bord did not meet without executive members present at this meeting.

**2. DECLARATION OF CONFLICT OF INTEREST: (AGENDA ITEM 2):**

There were no conflicts of interest.

**3. MINUTES: (AGENDA ITEM 3):**

**3.a. Minutes of the meeting of An Bord held on 2 March 2021:**

Copies of the minutes of the meeting of An Bord held on 2 March 2021 were circulated in advance of the meeting, deemed read and noted by An Bord.

It was **PROPOSED** by Jane McDaid, **SECONDED** by Fred Goltz and **AGREED** by An Bord to **APPROVE** the minutes of the meeting of An Bord held on 2 March 2021.

**3.b. Matters to be Reported from the meeting of An Bord held on 2 March 2021:**

Copies of the Matters to be Reported from the meeting of An Bord held on 2 March 2021 were circulated in advance of the meeting, deemed read and noted by An Bord.

It was **PROPOSED** by Jane McDaid, **SECONDED** by Fred Goltz and **AGREED** by An Bord to **APPROVE** the Matters to be Reported of Meeting of An Bord held on 2 March 2021.

**3.c. Matters arising from the meeting of An Bord held on 2 March 2021:**

There were no matters arising.

**4. EXECUTIVE REPORT: (AGENDA ITEM 4):**

**4.a. Introduction of new An Bord members (verbal):**

Following a call for nominations to the staff of NCAD in late January 2021, three academic staff members and two non academic staff members were nominated. Voting took place in February and the following people were elected to An Bord by the NCAD staff:

Academic Staff:

1. Dr Patsey Bodkin - lecturer in the School of Education
2. Taffina Flood - lecturer in the First Year and Studio Plus

Non Academic Observer:

1. Leone Karakus, Accounts Department

The student representative is Bill Harris, a second year Sculpture student.

At present, we have not received confirmation from the DFHERIS regarding the appointment of the above individuals to An Bord. It was agreed unanimously that any decision of note shall be delayed until the members can attend in person.

Presently, the evening student / part time student representative election has not been completed. The position is elected through CEAD, however there has been a reduction in CEAD courses in this academic year due to COVID. Further clarity is required to deal with this issue.

Finally, the DFHERIS Board nomination process has not begun and we will update the members of An Bord on the advertising of this information once it is available.

A Resolution of thanks for the outgoing members 2018-2021 will be drafted and agreed by Dr Richard Thorn with assistance from Amy O'Hanlon.

#### **4.b. Executive Report:**

A copy of the Executive Report was circulated in advance of the meeting, deemed read and noted by An Bord.

The following additional items were noted:

- Following consultation with Heads of School and Heads of Department, it was agreed that first years and second year students will continue with online learning for the remainder of the academic year 2020/21. The only exception to this is for Sculpture students in Fine Art. NCAD is in the process of mapping additional skills / workshop usage for these students in the next academic year with additional staffing. The focus of this is to cover skills necessary for students to effectively operate in the next academic year.
- The Campus Development Definition will be brought to An Bord in a future meeting.
- The Teaching & Learning Forum funding report was submitted in March by Siún Hanrahan and included videos discussing T&L in NCAD over the last year in response to COVID.
- Gerry McCoy will provide an additional IT project update with progress to An Bord at the next meeting.
- Health & Safety; with the Head of Design and Head of Design for the Body and Environment, there will be a review of the implications of not using the Steamer in the future.

#### **4.b.i. COVID Report March 2021:**

A copy of the COVID Report March 2021 was circulated in advance of the meeting, deemed read and noted by An Bord.

#### **4.b.ii. NCAD HEA COMPACT:**

A copy of the NCAD HEA COMPACT was circulated in advance of the meeting, deemed read and noted by An Bord.

#### **4.a.iii. NCAD Student Fees Report 2020-2021 and Enrolment Report 2021:**

Copies of the NCAD Student Fees Report 2020-2021 and Enrolment Report 2021 was circulated in advance of the meeting, deemed read and noted by An Bord.

**5. RISK: (AGENDA ITEM 5):**

**5.a. Risk Register Review and Update:**

Gerry McCoy gave an update on the Risk Register following a review by the ARC. ARC met this morning and there are no major updates on the Risk Register. Risks of note were highlighted and building works will begin shortly. The Risk Register has included one adjustment with an increase of the data risk rate in light of the cyber attacks at other Irish universities.

**6. MATTERS OF STRATEGIC IMPORTANCE: (AGENDA ITEM 6):**

**6.a. NCAD Tuition Fees Policy 2021-2022:**

Copies of the NCAD Tuition Fees Policy 2021-2022 were circulated in advance of the meeting, deemed read and noted by An Bord.

Siún Hanrahan updated An Bord on the documentation. It was proposed that the CEAD fees are reviewed for 2022/23.

It was **PROPOSED** by Fred Goltz **SECONDED** by Sinead Ryan and **AGREED** by An Bord to **APPROVE** the NCAD Tuition Fees Policy 2021-2022.

**6.b. Proposed Amendments to National College of Art and Design Act:**

Copies of the Proposed Amendments to the NCAD Act were circulated in advance of the meeting, deemed read and noted by An Bord.

Sarah Glennie discussed the documentation. Sarah Glennie, Gerry McCoy and Dr Richard Thorn will meet with the DFHERIS in early May to discuss the legislation. Key proposed changes including clarification around the role of An Bord to the NCAD Act 1971 will be the priority for the discussion with the DFHERIS at this time.

**6.c. The Vaults:**

**6.c.i The Vaults Business Case**

**6.c.ii. Valuation Report**

**6.c.iii Architect Report**

Copies of The Vaults documentation were circulated in advance of the meeting, deemed read and noted by An Bord. Sarah Glennie discussed the documentation and Business Case.

The Architect Report suggests additional costs for the upgrade of the building which would need to be met by the landlord and NCAD and the Valuation Report suggests the possible rental valuation per year.

NCAD will discuss the potential rental of this space with the HEA at the April budget meeting and will include the Valuation and Architect Report.

It was agreed that the discussion with the owners / landlord regarding the rental costs of this space can continue at this time. This was **PROPOSED** by Fred Goltz, **SECONDED** by Sinead Ryan and **AGREED** by An Bord.

**7. BOARD 3 YEAR OBJECTIVES: (AGENDA ITEM 7):**

**7.a. Child Protection Policy:**

Copies of the Child Protection Policy were circulated in advance of the meeting, deemed read and noted by An Bord.

This policy will be reviewed by An Bord for approval at a future meeting. The Child Protection Statement for approval by the Director will also be included as an agenda item at this future meeting.

**7.b. Management Account January 2021:**

Copies of the Management Accounts January 2021 were circulated in advance of the meeting, deemed read and noted by An Bord.

Gerry McCoy discussed the Management Accounts up until January 2021.

## 8. ANY OTHER BUSINESS: (AGENDA ITEM 8):

### 8.a. Schedule of Meetings of An Bord 2020/2021 (11am-1pm):

- 25 May 2021
- 22 June 2021 - new date proposal to **Tuesday 6 July** due to a HEA meeting on 22 June  
This was agreed by An Bord.

### 8.b To be confirmed dates for 2021-2022 Academic Calendar - Time 11am-1pm

- 21 September 2021
- 2 November 2021
- 14 December 2021
- 25 January 2022
- 1 March 2022
- 12 April 2022
- 24 May 2022
- 21 June 2022

### 8.c An Bord Review

An Bord agreed that Trish O'Brien, who is undertaking a piece of consultation work for CMT regarding understanding our academic governance, will be given a copy of the An Bord Review 2021.

### 8.d Staff Prize 2020

The Staff Prize is funded by voluntary contributions by staff of the College which is longstanding and great initiative. Interviews took place in March 2021 with the 10 final year nominated students from various departments. The objective of the Fund is to provide a scholarship, which will release the recipient from some of the financial pressures of their final year and facilitate the achievement of their full potential.

After considerable discussion, it was agreed to award the NCAD Staff Prize 2020 (€1,500) and second prize (€1,000) to those listed below:

- Lauren Kelly, Sculpture (winner)
- Mary Kervick, Painting / Visual Culture (second prize)

This year, we have also selected three highly commended submissions who will receive €500 each and since being shortlisted is itself a distinction, all other nominated students will each receive €250 as a once off measure to reflect the quality of the work and the challenges faced by this year's graduating students.

8.e **COVID 2021/22** planning will be included as an agenda item at the next meeting.

## 9. AGREED ACTION POINTS: (AGENDA ITEM 9):

- **4.a. Introduction of new An Bord members (verbal):** The evening / part time student representative resolution update will be shared with An Bord once it becomes clear.
- **4.a. Introduction of new An Bord members (verbal):** The DFHERIS nomination has not begun and we will update the members of An Bord on the advertising of this information once it is available.
- **4.a. Introduction of new An Bord members:** A Resolution of thanks for the outgoing members 2018-2021 will be drafted and agreed by Dr Richard Thorn with assistance from Amy O'Hanlon.
- **4.b. Executive Report:** The Campus Development Definition will be brought to An Bord in a future meeting.
- **4.b. Executive Report:** Gerry McCoy will provide an IT update with progress to An Bord at the next meeting.
- **6.c. The Vaults:** NCAD will discuss the potential rental of this space with the HEA at the April budget meeting and will include the Valuation and Architect Report.
- **6.c. The Vaults:** It was agreed that the discussion with the owners / landlord regarding the rental costs of this space can continue at this time.

- **7.a. Child Protection Policy:** This policy will be reviewed by An Bord for approval at a future meeting. The Child Protection Statement for approval by the Director will also be included as an agenda item at this future meeting.
- **8.a. Schedule of Meetings of An Bord 2020/2021:** 22 June 2021 meeting will change to Tuesday 6 July due to a HEA meeting.
- **8.e. Any Other Business: COVID 2021/22** planning will be included as an agenda item at the next meeting.

The meeting concluded at 1.15 p.m.

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Chairperson of An Bord

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Dated